

May 6, 2024

TO: All Bidders under RFQ No 24-3003825, Summer Camp Shirts for Recreation, Parks, and Cultural Affairs.

FROM: Department of Purchasing and Contracting, DeKalb County, Georgia

ADDENDUM NO. # 1

Request for Quotation No. 24-3003825 Summer Camp Shirts for Recreation, Parks, and Cultural Affairs is hereby amended as follows:

1. The deadline to submit all quotes for this solicitation has been extended to **Wednesday, May 8th, 2024, at 5:00 pm est.** No quotes will be accepted after the deadline.
2. Questions have been received and the responses are indicated below:
 - A. **Question:** Are moisture wicking polyester shirts (athletic material) acceptable instead of Gildan?
Answer: *We're only looking for 50/50 shirts (50% cotton / 50% polyester) and we would need 150 shirts with athletic material.*
 - B. **Question:** Do you know what color shirt they want with each style shirt? For the summer camper shirt, the possible colors options would be Grey or Royal Blue.
Answer: *The colors for staff shirts would be Carolina Blue, Daisy, Purple and Grey. The Aquatics shirts colors would be Royal Blue and Grey (Aquatics).*
 - C. **Question:** Do you have a picture of the logo you want to use on this bid?
Answer: *Yes, the three logos are attached. The camper shirt would be the logo with the children that says Camp Superstar, this logo will go with the 50/50 shirts. The aquatics shirts will go with the Aquatics logo and the shirt material will be athletic material shirts. The staff shirts will be with the Dekalb County logo this will go in the top left corner and the shirt material will be 50/50.*
 - D. **Question:** What is the delivery timeline for order?
Answer: *Week turn around the shirts are needed by 5/28.*
 - E. **Question:** Can you specify the material of the shirts?
Answer: *50/50 shirts (50% cotton / 50% polyester)*

- F. **Question:** Can you please provide us with the logo to be imprinted on the shirt along with the size and what color imprint is required? as 1 color 2 or else?
Answer: *Camper shirts logo should be full front (Color) (Logo with kids). Staff shirts logo should be in top left corner. (DeKalb Logo) Aquatics shirts full front.*
- G. **Question:** Is this a one-time purchase or will there be frequent orders? If yes, what would be the minimum order quantity?
Answer: *This is a one-time purchase until the full amount awarded is used.*
- H. **Question:** Will it be printed in full color or one color?
Answer: *Yes*
- I. **Question:** Are taxes applicable to the county and if so are they to be included in the quote?
Answer: *No, the County is a government entity and tax exempt.*
- J. **Question:** This is a dropship bid. Do we still need a business license to be submitted?
Answer: *Yes, a business license is required to do business with the County.*
- K. **Question:** Since we are located in Ohio, are we eligible to bid on this?
Answer: *Yes.*
- L. **Question:** Can bidders propose a equal item or is this a brand specific bid?
Answer: *Equal Items.*
3. It is the responsibility of each bidder to ensure that he/she is aware of all addenda issued under this RFQ. Please sign and return this addendum with your response. You may email Joydan Holley Procurement Technician jmholley@dekalbcountyga.gov; before the quotes are due to confirm the number of addenda issued.
4. All other conditions remain in full force and effect.

Joydan M. Holley

Procurement Technician
Department of Purchasing and Contracting

RFQ 24- 3003825 Summer Camp Shirts for Recreation, Parks, and Cultural Affairs

ACKNOWLEDGMENT

Date: _____

The above Addendum #1 is hereby acknowledged:

(NAME OF BIDDER/FIRM)

(Signature)

(Title)

jh/DR







DeKalb County RPCA

Recreation, Parks & Cultural Affairs