

**MINUTES  
DEKALB COUNTY BOARD OF ASSESSORS  
February 4, 2021**

**A meeting of the DeKalb County Board of Assessors was held on Thursday, February 4, 2021 through Zoom Conferencing.**

**Vivian R. Ingersoll, MA, Chair  
Charlene Fang, Vice-Chair  
Robert A. Burroughs, J.D., Assessor  
James Vernor, PhD, MAI, Assessor  
Calvin C. Hicks, Chief Appraiser/BTA Secretary  
Donna Rosser, Assistant Chief Appraiser  
Norbert Schulz, Supervisor - Residential  
Brentnol Baker, Deputy Chief Appraiser – Commercial  
Vance Clements, Supervisor – Business Personal Property  
Teresa H. Nealey, Recording Secretary**

**Absent: Brian Jennings, Deputy Chief Appraiser – Residential**

**CALL TO ORDER**

**The Chair called the meeting to order at 9:28 a.m.**

**APPROVAL OF AGENDA**

**The Chair asked if there were any changes or corrections of any kind, hearing none she declared the Agenda approved.**

**APPROVAL OF MINUTES**

**The Chair stated that the updated Minutes had been received and asked if there were any further changes, hearing none she declared the Minutes approved.**

**CITIZEN TIME**

**No citizens requested time to address the Board.**

**BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS**

The Chair called for a motion to approve batches 1 through 28 of this agenda made by Jim Vernor, seconded by Robert Burroughs. There was one pull on Batch 3, Account #8007488. After discussion, the Chair called for a vote which passed unanimously.

**STAFF REPORTS**

See attached.

**CHIEF APPRAISER'S REPORT**

See attached.

**ADJOURNMENT**

There being no further business the Chair declared the meeting adjourned at 10:38 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:

  
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Calvin C. Hicks, Jr.  
Chief Appraiser/BTA Secretary

Date Approved:

2-18-21