

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
July 28, 2022**

A meeting of the DeKalb County Board of Assessors was held on Thursday, July 28, 2022. Present were the following:

**Charlene Fang, Chair
Robert A. Burroughs, J.D., Vice-Chair
Vivian R. Ingersoll, MA, Assessor
Joseph Kusmik, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Vance Clements, Supervisor – Business Personal Property
Teresa H. Nealey, Recording Secretary
Beverly Williams, Taxpayer Observed (via phone)**

Absent: James Vernor, PhD, MAI, Assessor

CALL TO ORDER

The Chair called the meeting to order at 9:47 a.m. (technical difficulties)

APPROVAL OF AGENDA

The Chair stated that the 7/28/22 Agenda had been received along with the BOA Agenda Update and asked if there were any additional corrections or additions. Hearing none, she called for a motion to approve. Robert Burroughs made a motion for the Approval of the Agenda of 7/28/22, seconded by Vivian Ingersoll. The motion carried unanimously.

APPROVAL OF MINUTES

The Chair called for a motion to approve the Minutes of 7/7/22. Robert Burroughs made a motion for Approval of the Minutes of 7/7/22, seconded by Vivian Ingersoll. The motion carried unanimously.

CITIZEN TIME

The Chair recognized Ms. Beverly Williams a taxpayer who observed by phone.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair called for a discussion of batches 1 through 28 of this Agenda. The BOA Agenda noted three parcels that were pulled from Batch 7: 15 106 09 017, 16 048 01 051 & 18 175 02 044. After discussion, she called for a motion. Robert Burroughs made a motion for Approval of Staff Recommendations for batches 1 through 28, seconded by Vivian Ingersoll. The motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

Vivian Ingersoll praised Calvin Hicks for his extraordinary leadership of the department and a successful appeal season! The Board echoed these sentiments and Calvin Hicks thanked the Board for their kind comments.

Vivian Ingersoll also said farewell to Marion Williams regarding his retirement from the County. She stated that he has been wonderful in many ways, and he will be missed.

OTHER BUSINESS

Robert Burroughs noted that at the recent GAAO Summer Conference at Jekyll Island, his name was one of two names submitted for candidacy for Board member of the GAAO Metro District. The Chief Appraiser of Gwinnett County was the other submitted name. Mr. Burroughs stated that he solicits the votes of the Board and staff.

ADJOURNMENT

There being no further business, the Chair declared the meeting adjourned at 10:56 a.m.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by:


Calvin C. Hicks, Jr.

Chief Appraiser/BTA Secretary

Date Approved:

8/1/22