

**MINUTES
DEKALB COUNTY BOARD OF ASSESSORS
December 2, 2021**

A meeting of the DeKalb County Board of Assessors was held on Thursday, December 2, 2021 through Zoom Conferencing.

**Vivian R. Ingersoll, MA, Chair
Charlene Fang, Vice-Chair
Robert A. Burroughs, J.D., Assessor
James Vernor, PhD, MAI, Assessor
Calvin C. Hicks, Chief Appraiser/BTA Secretary
Teresa H. Nealey, BTA Recording Secretary
Donna Rosser, Assistant Chief Appraiser
Brian Jennings, Deputy Chief Appraiser – Residential
Brentnol Baker, Deputy Chief Appraiser – Commercial
Vance Clements, Supervisor – Business Personal Property**

CALL TO ORDER

The Chair called the meeting to order at 9:29 a.m.

APPROVAL OF AGENDA

The Chair stated that the amended 12/2/21 Agenda had been received and also the BOA Agenda Update had been received showing all pulled parcels. She asked if there were any additional corrections or additions; hearing none, she declared the Agenda approved.

APPROVAL OF MINUTES

The Chair asked if there were any updates to the Minutes of 11/18/21; hearing none she declared the Minutes approved.

CITIZEN TIME

No citizens requested time to address the Board.

BOARD DISCUSSION AND ACTION ON STAFF RECOMMENDATIONS

The Chair stated that 22 batches and the BOA Agenda Update had been received. She called for a motion to approve batches 1 through 22 as amended, made by Jim Vernor and seconded by Robert Burroughs. After discussion, the motion carried unanimously.

STAFF REPORTS

See attached.

CHIEF APPRAISER'S REPORT

See attached.

OTHER BUSINESS

The Chair thanked staff for the wonderful work they have done this year. She indicated that the Holiday Luncheon sponsored by the Board is in appreciation of staff and all the work that they do. She also thanked Teresa Nealey, the Board secretary for all that she does to support the Board.

ADJOURNMENT

There being no further business, at 10:15 a.m. the Chair declared the meeting adjourned.

This meeting was conducted in accordance with O.C.G.A. 50-14-(1-6).

Signed by: _____

Calvin C. Hicks, Jr.
Chief Appraiser/BTA Secretary

Date Approved: 12/16/21

12/2/21 BOA AGENDA UPDATE

BATCHES MAILED 1 – 22

Batch 3 Account pulled
5480429

Batch 9 – Parcels Pulled
16 091 02 089
18 365 02 005

Batch 10 Parcels Pulled
16 033 01 199
16 033 01 209
16 033 08 085