



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Minutes - Draft

FAB-Finance, Audit & Budget Committee

Tuesday, March 8, 2022

3:30 PM

This meeting will be conducted via teleconference (Zoom). Simultaneous public access to the meeting will be available

(1) via live stream on DCTV's webpage,

(2) on DCTVChannel23.TV

Meeting Started At: 2:04PM

Attendees: Commissioners Rader, Cochran-Johnson, Johnson, Patrick, Bradshaw, Terry

Present 3 - Commissioner Jeff Rader, Commissioner Lorraine Cochran-Johnson, and Commissioner Larry Johnson

I. MINUTES

2022-1289 Commission District(s): ALL
Minutes for the February 17, 2022 Special Called Finance, Audit, and Budget Committee

MOTION was made by Lorraine Cochran-Johnson, seconded by Larry Johnson, that this agenda item be approved. The motion carried by the following vote:

Yes: 3 - Commissioner Rader, Commissioner Cochran-Johnson, and Commissioner Johnson

2022-1303 Commission District(s): ALL
Minutes for the February 22, 2022 Finance, Audit, and Budget Committee

MOTION was made by Larry Johnson, seconded by Jeff Rader, that this agenda item be approved. The motion carried by the following vote:

Yes: 2 - Commissioner Rader, and Commissioner Johnson

Abstain: 1 - Commissioner Cochran-Johnson

II. STATUS UPDATE

American Rescue Plan Reserves - Tranche 1

-information provided by CFO McNabb, COO Williams

-JR: please circulate this spreadsheet to the commissioners

-JR: requests to break out a list of the programs these funds have been allocated for

-COO Williams: we can provide greater detail via a summary tab like this one and more nuanced information after

-JR: we just need to view this so we can understand and respond to people's expectations

-RP: regarding stormwater projects please have DCTV document the work that's being done at those locations. That's great news to put out to the residents as a reminder that DeKalb County is working hard to use the resources to make direct benefits to the community. Secondly, what would be a reasonable turnaround time for approval fo the BOC to get the resources to the beneficiary that will receive the aid?

Z Williams: if we can implement what I'm thinking with additional resources, I'd be able to provide that. Regarding the time frame, if we bring resources to assist your staff, as well as purchasing and grants, then it will move much faster

-LJ: I'm ready for my ARP appropriations to go out, and we see that inflation is about to skyrocket. Is there any way you can get a third party to assist?

Z Williams: we're looking to get assistance for both. Having additional staffing in your central office will be best suited for this type of work

-Question TT: what is the budget process for these appropriations when staff is spending extra time to work on ARP appropriation documentation?

D McNabb: it may be easier to charge those additional resources directly into the grant or a particular project

-LJ: regarding grant reimbursements, we need to start with 1 consistent system. A chart on how the outcomes should be would be helpful. You can't have 7 different people going 7 ways; this needs to be streamlined

-JR: the commission would like us to rework this sheet to show the progress of the funds to show the commitment for the categories through the contract authorization to the disbursement. Second we would like an explanation of the columns where there is 0 for commitments. Annotations on those columns. Thirdly, commissioners suggested expenditures within the commission offices for administrative efforts for their programs. We do need to have standards processes and understand where we can assist administratively out of the commission offices.

-LCJ: I appreciate our Central Staff, COO Williams, Law, and our offices for the approval of the purchase orders. These funds do allow an administrative cost. COO Williams if you are considering an independent staff to handle this, the resounding message from the BOC; have you considered dedicated staff for this?

COO Williams: we are looking to get dedicated staff to the commissioners, have scopes of work developed. And then looking throughout the rest of the organization there are other funds that need to be spent. We recognize the need to bring in additional employees to assist with this either as a temporary status or a firm that can assist.

-LCJ: you need to put this into the hands of people that will be directly responsible for the allocation of those funds, and if they need legal advice they can get it

-JR: we will bring this back to the agenda for an update on where we are with it

III. DISCUSSION

Watershed Bond Refunding

-JR: at the next meeting perhaps we can have some solicited rates

-Z Williams: we are definitely reviewing how we would go about the private placement, which will have a public open competitive process. In the next couple of weeks I would like to bring something to the board

-JR it sounds like we need to bring forward the board a proposal for private placement, and a proposal to replace the tax anticipation notes with longer term debt. That requires us to solicit proposals from financial institutions. It would be my goal to introduce at the next COW a placeholder resolution that would authorize the placement of that debt with some financial institution, and allow the administration to bring us a proposal and recommendation on which one is most advantageous, so that at the next BOC meeting we will have a recommendation to move forward on

-COO Williams: that is what we are thinking as well

-JR: we would like to see those offers of private placement, and I'd be willing to do a special called meeting on March 21st to receive recommendations from the administration on what is the best option for us, and a comparison of the publicly placed debt - which has a longer development cycle. In this case we can refinance our existing debt and replace the TAN debt with no change to our rate structure to ensure ourselves against rate increases that may soon occur. The solicitation would go out immediately and then we would have a special called meeting on March 21st

-LCJ : private placement of the debt seems that it will be cheaper, and the administration may support that

Z Williams: I think we're moving in that direction; we would just like the opportunity to bring it back

-Question LCJ: is this just for the \$70 million?

-JR: it's over \$200M plus the \$70M

Z Williams: I would suggest you allow us to bring it back, and recommend we proceed with an open competitive process. I don't know if a vote at this time is necessary. My commitment is that we bring this back on March 21st

-RP: is the idea that private placement would save so much as a potential gain?

CFO McNabb: discussed the meaning of a private placement vs a competitive process.

-JR: our expectation is that we will begin the process for receiving proposals for private placement and bring to this committee on March 21st. To take the action to place the debt privately, there will be an agenda item that will provide a vehicle by which the recommended financial institution will be placed in the document. I would hope you get back to me and let me know if there's any hiccup. I would have this as urgent because of the opportunity for rates to increase. We can plan for that meeting on the 21st. Ms. Ernestes please help me craft the placeholder so that we can be prepared for that if needed

IV. AGENDA ITEM

2022-1197

Commission District(s): ALL

REN - Development of Cost Allocation Plans for DeKalb County (Annual Contract - 2nd Renewal of 4 Options to Renew): Contract No. 1193275 for use by the Office of Management & Budget (OMB). This contract consists of providing professional services for overhead and administrative cost studies for all County programs. Awarded to MGT of America, Inc. dba MGT Consulting Group. Amount Not To Exceed: \$117,000.00.

MOTION was made by Lorraine Cochran-Johnson, seconded by Larry Johnson, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 3/22/2022. The motion carried by the following vote:

Yes: 3 - Commissioner Rader, Commissioner Cochran-Johnson, and Commissioner Johnson

-information provided by Director Sigler

-JR: are we partially through the process?

TJ Sigler: each year they take the financial report and take that to develop the cost allocation for the following year.

We allocate on a generalized basis via a factor. There is the general fund administrative charges

Meeting Ended At: 4:36PM

MOTION was made by Lorraine Cochran-Johnson, seconded by Larry Johnson, that this agenda item be adjourned meeting. The motion carried by the following vote:

Yes: 3 - Commissioner Rader, Commissioner Cochran-Johnson, and Commissioner Johnson

Barbara H. Sanders-Norwood CCC, CMC