



DeKalb County Government

Manuel J. Maloof Center
1300 Commerce Drive
Decatur, Georgia 30030

Minutes - Draft

FAB-Finance, Audit & Budget Committee

Tuesday, December 12, 2023

3:30 PM

Meeting Started At: 4:19 PM

Attendees: Commissioners Bradshaw, Patrick

Present 2 - Steve Bradshaw, and Robert Patrick
Absent 1 - Lorraine Cochran-Johnson

I. MINUTES

2023-1518 Commission District(s): ALL
Minutes for the November 14, 2023 Finance, Audit, and Budget
Committee
**MOTION was made by Robert Patrick, seconded by Steve
Bradshaw, that this agenda item be approved. The motion
carried by the following vote:**

Yes: 2 - Bradshaw, and Patrick

Absent: 1 - Cochran-Johnson

II. AGENDA ITEM

New Agenda Items:

Finance

[2023-0780](#) Commission District(s): ALL
CO - Change Order No. 6 to Contract No. 13-902703 Banking and Financial Services: for use by the Department of Finance. This contract consists of providing all banking and financial services and earnings on cash accounts. This request is to add funds and extend the contract term. Awarded to Wells Fargo Bank, N.A., Inc. Amount Not To Exceed: \$305,000.00.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/19/2023. The motion carried by the following vote:

Yes: 2 - Bradshaw, and Patrick

Absent: 1 - Cochran-Johnson

-information provided by CFO McNabb

[2023-1228](#) Commission District(s): ALL
CO - Change Order No. 5 to Contract No. 988895 Print & Mail Services, Electronic Billing Presentment and Data Processing (Annual Contract With 4 Options To Renew) for the Department of Finance-UCO to be used by the Department of Watershed Management (DWM), Public Works-Sanitation and the Peachtree DeKalb Airport. This contract consists of providing customized bill formatting, print and mail services, hosting the County's water and sewer portal and other miscellaneous statements to citizens and businesses. Awarded To Level One, LLC/a Doxim Company. Amount Not To Exceed: \$1,218,152.00.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/19/2023. The motion carried by the following vote:

Yes: 2 - Bradshaw, and Patrick

Absent: 1 - Cochran-Johnson

-information provided by CFO McNabb

[2023-1369](#)

Commission District(s): ALL
CO - Change Order No. 3 to Contract 1236388 Retail Image Lockbox Services: for use by the Department of Finance. This contract consists of the provision of lockbox services. This request is to increase the contract funds and term. Awarded to: Deluxe Corporation dba REMITCO LLC. Amount Not To Exceed: \$167,945.00.

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/19/2023. The motion carried by the following vote:

Yes: 2 - Bradshaw, and Patrick

Absent: 1 - Cochran-Johnson

-information provided by CFO McNabb

Chief Executive Office

2023-1592

Commission District(s): All
To Amend the Fiscal Year 2023 Operating Budget

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 12/19/2023. The motion carried by the following vote:

Yes: 2 - Bradshaw, and Patrick

Absent: 1 - Cochran-Johnson

-information provided by Director Sigler

-Question RP: could you provide additional information regarding the Library's budget changes?

-response provided by Director Sigler

-Question SB: what's our projected fund balance for end of 2023?

-response provided by Director Sigler

III. DISCUSSION

Financial Statements

-discussion not heard in committee

Meeting Ended At: 4:30PM

MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be adjourned meeting. The motion carried by the following vote:

Yes: 2 - Bradshaw, and Patrick

Absent: 1 - Cochran-Johnson

Barbara H. Sanders-Norwood CCC, CMC