



# DeKalb County Government

Manuel J. Maloof Center  
1300 Commerce Drive  
Decatur, Georgia 30030

## Minutes

### OPS-County Operations Committee

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Tuesday, May 3, 2022

1:00 PM

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*This meeting will be conducted via teleconference (Zoom). Simultaneous public access to the meeting will be available*

*(1) via live stream on DCTV's webpage,*

*(2) on DCTVChannel23.TV*

Meeting Started At: 1:00 PM

Attendees: Commissioners Bradshaw, Patrick, Rader, Terry, Cochran-Johnson

**Present**            2 - Commissioner Steve Bradshaw, and Commissioner Robert Patrick

**Absent**             1 - Commissioner Mereda Davis Johnson

#### I. MINUTES

**2022-1544**        Commission District(s): All Districts  
Minutes for the April 19, 2022 County Operations (OPS)  
Committee Meeting;

**MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be approved. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Bradshaw, and Commissioner Patrick

**Absent:** 1 - Commissioner Davis Johnson

#### II. STATUS UPDATE

311 CRM Software

*-presentation provided by Director Matelski, Director Carmichael of 311*

*-Question TT: we should plan advertising or signage in future budgets regarding 311 services. Is there a way in future systems to transfer unneeded 911 calls into the 311 system?*

*-J Matelski: we should today have the ability to transfer 911 calls to 311; how that is done we will look at how that is setup. The scope of this project is moreso the software in these services*

### III. AGENDA ITEM

*New Agenda Items:*

[2022-1543](#)

Commission District(s): All Commission Districts

A Resolution of the DeKalb County Governing Authority to Adopt a Vision and Transition Plan for all library landscapes in DeKalb County by 2023

**MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 5/10/2022. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Bradshaw, and Commissioner Patrick

**Absent:** 1 - Commissioner Davis Johnson

*-presentation provided by Roots Down - Jamie Rosenthal and Miranda Rupkey*

*-Question RP: regarding design standards and bordering things so that when it rains stormwater doesn't wash away mulch. Does your ask contemplate these types of issues?*

*J Rosenthal: yes that is something we focused on; additional information on the planting techniques provided by Mr. Rosenthal. This comprehensive planning process will allow us to address economically friendly ways of RFP process and stormwater etc. It will allow us to look at the Library needs across the county and address needs for each individual library*

*-Question RP: how are you all handling edible fruit falling to the ground and spoiling?*

*J Rosenthal: through education and advocacy work we do, we found that the kids eat a lot of the fruits at a single event. We have partnered with Concrete Jungle, for when there is an abundant amount of food, they glean and harvest the fruits when ready and put them into jams, jellies, pies back into the community. We focus on more facets than the edible facets; we do have a plan in place for collecting and gleaning fruit that gets the community involved*

*-Question TT: could you expound on the top questions you get on the work thus far?*

*J Rosenthal: the top feedback we receive is 'more please'. Constituents also bring up equity in terms of why this is at some libraries and not all. Education is also a requested piece, and we have plans on signage to address that.*

*M Rupkey: we get questions on what happens with food left over*

*-Question TT: what about feedback from Library staff?*

*J Rosenthal: it's been good; there's a lot of curiosity from staff and has kept us very busy. They want to partner further with us to open more spaces for patrons. How can we use this landscape to correlate them with books in the Library and further education? We have a certification program we will be working with Piedmont Technical on to address the environmental aspects of the landscapes. Overall more knowledge would be great.*

*-Question TT: every Library has its own potential plan because there are different needs. At a former NACo conference we discussed the 'future of libraries' to bring them into the next phase of the 21st century, becoming gathering spots, informal after-school places, internet accessibility. The opportunity to turn the landscapes around libraries into enhanced green spaces adds value to the community. Each of the 26 libraries could have a version of a pocket park for example.*

*-TT: the goal of this resolution is to do the survey, put together the RFP with Purchasing and Contracting, and this time next year we would have a roadmap on how the libraries could move forward within that development. Also important is getting community input on what they want to see at the libraries; they would have co-creation on an asset that is theirs.*

*-Question SB: have you run numbers on the transition costs?*

*J Rosenthal: that is what the planning process will look into, per square foot or per acre costs for the transitions. Some transitions could be as simple as putting mulch down or other strategies. It would not be a huge cost center to departments to make those conversations*

*Z Williams: we have been observing and admiring the work Roots Down has been doing. We are awaiting further direction; our teams have been shoulder to shoulder on getting training; we don't see any issue thus far as costs. The ongoing maintenance is something we'll have to work through. Thus far it seems something we want to continue to support*

*-TT: we have done the education and the concept; now the question is can we take this to the next level. A transition plan for 26 library locations is a big contract. This would have to be going through the RFP process where a vendor is selected to do the work that is requested. The goal of the master plan is how to do the upgrades to the landscaping in a cost effective way*

## 2022-1530

Commission District(s): 1 and 6

Resolution to Accept GDOT Supplemental Agreement for Federal Funding Assistance Associated with the Mid-field Taxiway Improvements (Runway Incursion Mitigation) at DeKalb Peachtree Airport. There is no cost to the County.

**MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval to the Board of Commissioners, due back on 5/10/2022. The motion carried by the following vote:**

**Yes: 2 - Commissioner Bradshaw, and Commissioner Patrick**

**Absent: 1 - Commissioner Davis Johnson**

*-information provided by Deputy Director Hunter Hines - PDK Airport*

*-Question JR: could you provide an update on the completion of the project?*

*H Hines: The Project is completed; this is moving lines after the fact. Additional information provided by Mr. Hines*

2022-1456

Commission District(s): ALL

CA-Cooperative Agreement-2 WD Tilt Cab 19,500 GVWR Truck: for use by Public Works-Fleet Management to be used by Public Works-Roads and Drainage (R&D). Consists of piggybacking off the competitively let Statewide Contract No. 99999-001-SPD00000155 to purchase one (1) 2 WD tilt cab 19,500 GVWR to help with repairing and or replacing road signs throughout the County. Awarded to Rush Truck Centers of Georgia, Inc. Amount Not To Exceed: \$176,891.00.

**MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 5/10/2022. The motion carried by the following vote:**

**Yes: 2 - Commissioner Bradshaw, and Commissioner Patrick**

**Absent: 1 - Commissioner Davis Johnson**

*-information provided by CPO Horner; Director Gordon*

*-TT: will this be a natural gas or diesel truck?*

*R Gordon: this is going to be diesel; we couldn't get this specialized truck in alternative energy or natural gas*

*-Question RP: the intent is to start replacing the dilapidated signs in the county?*

*R Gordon: the user department will be using this for that purpose*

*R Lemke: Roads and Drainage does intend to use this truck for the replacement of signs*

*-Question RP: have you all come up with a plan on updating signage in the county?*

*R Lemke: I have a powerpoint presentation that describes where we are with signs and the legal requirements coming from the Federal Highway Administration as well*

2022-1468

Commission District(s): ALL

AP-Harley Davidson FLHTP Electra Glide: Invitation No. 21-101423 for Public Works-Fleet Management to be used by Police Services. Consists of the purchase of four (4) additional Harley Davidson FLHTP Electra Glide Motorcycles to be used for traffic enforcement and other patrol needs. Four more motorcycles have been approved in the 2022 budget and are needed to have adequate units ready for deployment. Awarded to Killer Creek Harley Davidson. Amount Not To Exceed: \$94,306.12.

**MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 5/10/2022. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Bradshaw, and Commissioner Patrick

**Absent:** 1 - Commissioner Davis Johnson

*-information provided by CPO Horner, Director Gordon*

*-Question RP: regarding the intended use, they are primarily used for traffic control needs?*

*R Gordon: that is my understanding of that use*

*-Question JR: I heard that Harley Davidson has an electric bike coming out, is there any consideration to having one in use by the user department?*

*R Gordon: not with the Police package; there was a pedal assist type bike that was electric. They do make a dirt bike that we talked about using on the trail*

2022-1490

Commission District(s): ALL

LB-Invitation No. 22-101478-Tire Services (Annual Contract with 2 Options to Renew): for use by Public Works-Fleet Management.

Consists of outside repair services to include foam filled tires with installation. Recommend award to the lowest, responsive and responsible bidders: Southern Tire Mart, LLC., Setco, Inc., Atlanta Commercial Tire, Action Tire and NexTire Commercial, Inc. Total Amount Not To Exceed: \$460,000.00.

**MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be recommended for approval. to the Board of Commissioners, due back on 5/10/2022. The motion carried by the following vote:**

**Yes:** 2 - Commissioner Bradshaw, and Commissioner Patrick

**Absent:** 1 - Commissioner Davis Johnson

*-information provided by CPO Horner, Director Gordon*

Walk On: VRE Resources Appropriation

**This agenda item was recommended for approval. to the Board of Commissioners due back on 5/10/2022 .**

**Yes:** 2 - Commissioner Bradshaw, and Commissioner Patrick

**Absent:** 1 - Commissioner Davis Johnson

*-Z Williams: this item is for a supplement to their budget for the cost of approximately \$169,610.33 through the end of 2022. this will allow them to bring in a deputy director, administrative manager, and executive support assistant position. These are critical positions as it relates to organizing and managing elections. It is our desire to bring funds from contingency, separate from the reserve, for issues such as these. With the committee's endorsement we would move forward with an item to authorize the transition of these positions, understanding at midyear there may be an additional ask for resources.*

*-additional information provided by Executive Director Smith*

*-Question RP: since wasn't added as a walk on at the COW, is this within normal practice?*

*M Welch: you are fine to discuss this in committee, but the item would need to be added at a Board of Commissioners meeting to be able to move forward. It would be fine to have it walked-on at the business meeting on Tuesday, if it is the will of the Board to have it passed on Tuesday that would be fine*

*-Question JR: does this represent the full extent of the Board of Elections request for additional resources? How will that be rolled out to the committee?*

*Z Williams: this does not represent the full need; it will be my anticipation to bring additional requests with the midyear budget; this was the top priority identified; I anticipate at midyear there are a number of additional positions that they will be needing*

*-JR: it may be advantageous to invite Ms. Smith and their leadership to discuss their strategy over the next year to understand the broader scope they are trying to execute and allow us to amplify any goals we may have for the County as a whole*

*-Commissioner Terry requests the walk on documentation be circulated to the Board for review*

*-Question JR: do you have enough information to make a recommendation on the item?*

*SB: technically there isn't an item*

*Z Williams: we can provide an item for this as well for distribution*

*-M Welch: regarding the process of today's committee meeting, my suggestion would be to recommend adding this item to this agenda for*

*-RP: motion to recommend approval of the agenda item added*

Meeting Ended At: 2:16 PM

**MOTION was made by Robert Patrick, seconded by Steve Bradshaw, that this agenda item be adjourned meeting. The motion carried by the following vote:**

**Yes: 2 - Commissioner Bradshaw, and Commissioner Patrick**

**Absent: 1 - Commissioner Davis Johnson**

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Barbara H. Sanders-Norwood CCC, CMC